

INTERNAL AUDIT DEPARTMENT INFORMATION SECURITY INCIDENTS LOG REGISTER

DATE	INCIDENT	Groups/Services Affected	ROOT CAUSE	Corrective action	Correction	Date the issue was resolved	BY WHO	REMARKS	Lessons learnt
19.12.2023	Laptop HP PROBOOK 440G8, tag No. K17952 Lost, Vehicle broken into.	Internal audit (staff personal number-1444)	The laptop was lost while on out of office official duty in the field	Reported the incident to the ICT and procurement departments. Insurance claim pursued	Laptops and work tools would not be left unattended.	Feb.24	ICT issued a new laptop to the affected officer	The insurance claim still pursued to indemnification.	Reporting Incidences both in the office and during the field activities
2023-2024	No incident								
2024-2025	No incident								

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